



2022 Training Calendar

Travis County Sheriff's

Training Academy

Excelentia Propter Disciplinam

"Excellence Through Training"

Sally Hernandez, Sheriff Austin, Texas

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FREQUENTLY ASKED TRAINING QUESTIONS

I am about to qualify for my Intermediate Officer Certificate, should I call TCOLE?

YES, contact TCOLE at 512-936-7700. **Effective September 1, 2011**, TCOLE is required to collect fees for all peace officer, jailer, and telecommunicator proficiency certificates. As proficiency certificate levels are met, TCLEDDS will continue to automatically **award and display** this achievement on the personal status report (PSR) but will no longer mail the certificates to appointing agencies. **Individuals who desire a hard copy of their certificate must electronically submit an application and pay a \$35 fee per certificate.** Licensees can purchase hard copy certificates to be mailed, by credit card or bank draft, through their online training account.

How do I obtain a transcript of my continuing education?

You can obtain a transcript of your TCOLE training record by contacting any Lieutenant, the Training Academy, or contact TCOLE at 512-936-7700.

How do I determine what courses I need to take to advance my Jailer or Peace Officer License?

You can determine the courses necessary by accessing the proficiency certificate mandates for the applicable level at <http://www.tcole.texas.gov/content/proficiency-certificates>. Comparing your training record through MyTCOLE to the mandates will determine which courses are still necessary to advance. You can also contact TCOLE at 512-936-7700 for assistance. Should there be a discrepancy regarding training received through TCSO, please contact the Registrar or Training Lieutenant at 512-854-4194.

What other training resources are available?

Approved training academies and training providers are listed on the TCOLE web site at www.tcole.texas.gov in the Training Providers link.

What firearms does TCSO authorize for carry?

A comprehensive list is available at the Training Academy range and a list of approved Weapons, Ammunition and Holsters is on the Everyone drive, in the Training folder. Newer weapon models are reviewed annually by the Weapons Committee, the Training Director/Lieutenant and Administration.

If I attended training at another agency, attended a seminar, or completed an on-line course, is it possible for me to receive TCOLE credit?

Possibly, if the training is applicable to your current job assignment. You will need to provide a copy of the course outline, the instructors' credentials, a certificate of completion stating the number of hours completed, and a course evaluation to the Training Director/Lieutenant for review **within ten (10) days of completion**. If approved, course credit will be submitted to TCOLE.

I received firearms, expandable baton, revolver, semi-auto, or OC spray training at another accredited academy. Will TCSO accept it?

Yes, however, the officer must first submit proof of satisfactory completion, demonstrate proficiency if applicable and/or satisfactorily pass an oral or written exam. This process is coordinated through the Training Director/Lieutenant in conjunction with the Range Master or a Defensive Tactics Instructor.

Have any classes been added to the requirements for advancing my Peace Officer license?

Yes, January 1, 2016 TCOLE added three (3) courses required to go from Basic to Intermediate **and** Intermediate to Advanced *if* the Intermediate certificate was issued before January 1, 2016: Canine Encounters, Interacting with Drivers Deaf & Hard of Hearing, and Child Safety Check Alert List.

How long is the TCOLE Training Cycle?

Forty-eight (48) months. The *cycle* is comprised of two 24-month training *units*. To maintain their license, Peace Officers must attend 40 hours of training and attend Legislative Updates during each 24-month training *unit*. Corrections Officers must attend Cultural Diversity during the training *cycle*. The current *unit* runs September 1, 2021 – August 31, 2023. The current *cycle* runs September 1, 2021 – August 31, 2025.

Does Cultural Awareness taken in COBRA or BPOC count toward the TCOLE 48-month training requirement?

Yes, however, it only counts toward the 48-month training cycle during which the course is taken.

What classes are included in the TCOLE training mandates for this unit and cycle?

Training Mandates can also be found at <http://www.tcole.texas.gov/content/training-requirements>

For Peace Officers, the following are required:

- 2021 to 2023 training unit – Course 3187 State & Federal Law Update Course and 40 hours of training
- 2021 to 2025 training cycle:
 - Those holding a Basic Peace Officer certificate, or no certificate, will be required to have **Cultural Diversity, Special Investigative Topics, De-Escalation Techniques, and Crisis Intervention** training.
 - Those holding an Intermediate certificate or higher do not have specific courses (except the State and Federal Law Update Course)
 - Special Note: Individuals first licensed after January 1, 2013 must complete the basic Human Trafficking course within the first year of licensure

For Corrections Officers holding any level certificate, the following are required:

- 2021 to 2025 training cycle – Cultural Diversity
- Peace Officers with an Intermediate certificate or higher who also hold a Jailer's license are exempt from the Cultural Diversity mandate.

Can I get TCOLE credit for college courses I've taken?

YES! Email our TCOLE liaison at TCOLE@traviscountytexas.gov for specific directions on how to submit your college transcripts. Each college hour is worth 20 TCOLE training hours. Once you have achieved a degree and the hours have been awarded by TCOLE, your proficiency requirements for hours & years of service are now based on education & years of service. This can make a significant difference, especially for less-tenured staff.

Are there specific classes or courses for civilian employees?

A 1-day Civilian In-Service will be held in 2022 and offered four times through the year. See Page --- for more details.

When do I need to complete my PRT tests?

Sworn staff will test twice per year on the test of their choosing: Combat Fitness or Row. Staff will complete a test during the first three months of each testing cycle. Testing cycles are: January – June and July – December. Staff who do not reach the 50% threshold on their first test will be scheduled by their supervisor to test within 30 days of the initial test.

Employees will receive up to three (3) attempts to meet the 50% threshold before being documented as having failed the cycle. Employees who fail two (2) consecutive cycles will be placed on a Fitness Improvement Plan (FIP) overseen by a TCSO Fitness Specialist.

Employees on a FIP will attend, on duty-time, 4 hours of fitness and wellness training each month. Employees may only be removed from a FIP by achieving 50% or higher on the PRT test of their choosing, administered by a TCSO Fitness Specialist.

Note: Employees on a FIP are exempt from testing every 30 days, as they will be tested at regular intervals as part of the FIP Program.

What is Combat Fitness?

Combat Fitness is a Crossfit-style workout, similar to Fight Gone Bad. Combat Fitness is 3 rounds, 5 exercises per round at 1 minute per exercise, with a 1 minute rest between each round. Total test time is 17 minutes. Combat Fitness must be completed in the following order:

Wall Ball – 20lb ball for males; 14lb ball for females. Top of the ball must crest the bottom of a 10-foot line;

Kettlebell Sumo Deadlift High Pull – 75lb kettlebell for males; 55lb kettlebell for females;

Step Ups – may jump or step up on the platform, but must step down;

Push Press – 75lb for males; 55lb for females.

Row – on flywheel/damper 10

Each rep in the first four events and each calorie in the last counts as 1 point. 100% = 300 points

At least one rep or calorie must be completed in each event, each round, for a valid test.

Combat Fitness tests must be administered by a TCSO Fitness Specialist.

What are the incentives for the PRT Program?

Staff completing either test with a 75% or better are eligible for a Fitness Pin.

Staff completing the Combat Fitness test at 300 – 349 reps will receive a "300 Club" shirt; 350 – 399 reps will receive a "350 Club" shirt; and 400+ reps will receive a "400 Club" shirt.

Staff completing both tests at 90% or better in the same year will receive a "Fitness Star" shirt and be eligible for a Fitness Star Pin (awarded at the annual Awards Banquet).

Staff completing the 2000 meter Row, Combat Fitness, and Standard PRT (Modified Cooper's) within a scheduled 2-hour period will receive a "Gladiator" shirt. The Gladiator Challenge must be administered by a TCSO Fitness Specialist.

Is remedial training available through the Academy?

Yes. Upon written request from a Bureau Captain or higher, the Training Academy will provide one-on-one instruction in some topics. This remedial training is a mastery tool for the less than proficient employee. Topics include, but are not limited to: Use of Force – LE and CO; Defensive Tactics; Intermediate Weapons; Report Writing; Complaints and Probable Cause Affidavits; Police Tactical Driving; Strategic Communications; Traffic Stops; Prisoner Transport; Ethics; Arrest, Search and Seizure; Con Games; Interpersonal Communication Skills; Wellness – Physical Fitness evaluation.

Formal Remedial Firearms Training dates for pistol and rifle can be scheduled through the Range Master and/or the Training Academy Sergeant on an as-needed basis by the supervisor of the staff member requiring or requesting this training.

REGISTRATION AND CANCELLATION INFORMATION

1. **Registration for courses will be made via the County INTRANET E-Registration system by TCSO Sergeants and above.** Travis County Employees and outside agencies will continue to submit scheduling applications to the Registrar. Appropriate applications can be found on the Sheriff's website at www.tcsheriff.org Applications can be submitted to the Academy by:
 - a. Fax, 512-854-4195, attention: Registrar; or
 - b. Email, TCSOAcademy@traviscountytexas.gov
2. Students from agencies other than Travis County are required to pay tuition to attend classes at the Academy. The tuition fee for each course is listed below the course description.
3. Classes that are not open to other agencies are annotated as such below the course description.
4. All tuition fees must be paid on the first day of the applicable class, or within 10 (ten) days of class completion, by one of the following methods of payment, payable to Travis County Sheriff's Office (**no Credit Cards accepted**):
 - a. Certified Cashier's Check;
 - b. Money Order;
 - c. Check issued by the students' employing agency;
 - d. Cash; or
 - e. Personal Check.
5. Priority for space in all classes will be given to Travis County Sheriff's Office (TCSO) staff. Therefore, confirmation of space for outside agencies may be made no more than seven (7) days prior to the start of class.
6. Should cancellation become necessary, the student's Supervisor (if the student is below the rank of Sergeant) will notify a Training Academy Supervisor and/or Registrar of the cancellation via email. **Telephone cancellations are not permitted.** Email cancellations should be sent to TCSOAcademy@traviscountytexas.gov
7. Substitution of personnel in lieu of cancellation by outside agencies is permitted without penalty. The substitution may be made by the first day of class.
8. **No reimbursement will be made for:**
 - a. students who fail to successfully complete the course; or
 - b. students who withdraw after the start of the course
9. **Should registration for a course fail to meet the minimum limit of students, the course may be canceled.** If an alternate date is available for the same course, the students will be offered the opportunity to re-register with Supervisor approval.

10. The Training Academy will attempt to notify registered students of a course cancellation within three (3) working days prior to the scheduled start date for the course.

GENERAL OPERATING PROCEDURES

1. **Unless otherwise noted, all classes are scheduled on an 8:00 a.m. to 5:00 p.m. workday** with one hour for lunch.
2. Students are expected to report to class on time. Tardiness will be addressed by the Academy Supervisor in accordance with TCSO Policy 1.8.1 (Preparation for Duty).
3. Students will bring to class all appropriate materials necessary for note taking, and any duty equipment that is commensurate with the scheduled training.
4. Students are expected to attend courses in their entirety. Absences during a training class must receive **prior approval** from an Academy Supervisor and the student's immediate supervisor.
5. There are amenities provided in the break room for persons wishing to eat lunch in the building. A Keurig machine is available, **k-cups are not provided**. Soft drink machines are available, as well as a vending machine. Eating by students in the classroom is strictly prohibited.
6. **All Travis County property is tobacco-free**. There are no designated smoking areas on County property. Smoking and/or dipping are not allowed in Training Academy facilities.
7. Cleanliness of the Training Academy is everyone's responsibility. Waste materials will be disposed of in the appropriate receptacles. Students will remove their materials from the classrooms at the end of each training day, unless directed otherwise by the course coordinator.
8. Chairs and tables are to be used in their intended manner. Students will not sit on tables or prop their feet or legs over the arms of chairs or on tables.
9. **Computers in Academy Staff offices are not to be used by students.** Telephones in Academy Staff offices may only be used with permission.
10. All cell phones and pagers are to be placed on the silent mode while attending classes. **Usage of computers, i.e., laptops, Blackberry, iPhones, etc., is prohibited in the classroom unless approved by an Academy Instructor.**
11. Books, magazines, and newspapers not pertaining to the course of instruction, will not be read during classes. These periodicals may be read during class breaks only.
12. Student parking is permitted in the Academy parking lot only. Do not park in the Visitation Center parking lot.

STUDENT DRESS CODE

It is the responsibility of each employee of this Office to comply with the grooming and dress standards (TCSO Policy 1.8.2) while attending any Training Academy course. Employees who do not meet these minimum standards will be directed by the Academy Staff to immediately conform to the policy. Those unable to conform will be directed to leave the training class and report back to their immediate supervisor as soon as practical. If the employee can make the necessary adjustments to meet the policy requirements, he/she may be allowed back into the class. The Academy Supervisors exercise discretion on issues of appropriate grooming and dress for all students. Supervisors will receive electronic documentation of their employees' inability to comply with the authorized dress code.

Regardless of the dress requirement, all clothing will be neat, clean, in good condition, and will be consistent with the presentation of a professional image. It will not bear writing or pictures that are obscene or offensive. If you are in doubt about your attire, simply do not wear it. Dress requirements are further identified in four distinct categories and may supplement the established standards for practical purposes: **Uniform; Casual; Field; and PRT Attire**. Any questions regarding clothing worn to the Training Academy will be addressed by a Training Academy Supervisor.

Note: Academy Staff can be readily identified by their red shirts worn on a daily basis. Should an emergency occur, please immediately notify an Academy Staff member. For this reason, we respectfully request that students refrain from wearing a red shirt to any academy class.

1. The Dress Code category "**Uniform**" is defined as:
 - a. The student's issued Class B or Class C Uniform as worn on duty.
 - b. If the student wears a firearm and duty belt while on duty, the student may, but is not required to, wear it while in the classroom. Firearms will remain secured in the holster at all times unless directed otherwise by the instructor.
2. The Dress Code category "**Casual**" is defined as:
 - a. Long sleeve or short sleeve dress shirts, blouses, mandarin collar shirts, golf, polo or sport shirts with collars. Shirts or blouses will be worn tucked into the trousers or skirt, unless designed for outer wear.
 - b. Trousers or slacks, dresses, skirts, or other female attire consistent with business attire.
 - c. Denim is allowed as long as it is serviceable and appropriate.
 - d. Footwear will be appropriate for duty, training, safety and/or business professional complimenting the level of dress. Sandals, flip-flops, shower shoes, and all open toed footwear are prohibited.
 - e. **Absolutely no athletic attire**, i.e., no sweats, wind suits, tank-tops, muscle shirts, etc.
3. The Dress Code category "**Field**" is defined as:
 - a. Tactical Dress Uniforms, BDU's, etc. which are suitable for physical activity. Clothing should be able to accommodate a duty belt, **if applicable**.
 - b. T-shirts, sweatshirts or tactical shirts that portray a positive public image may be worn. **No tank-tops or muscle shirts.**
 - c. Footwear will be appropriate for duty and safety, which is consistent with the indicated training.
4. The Dress Code category "**PRT Attire**" is defined as:
 - a. Acceptable **ONLY** when attending a Physical Fitness Activity.
 - b. Athletic attire such as sweat suits, wind suits, shorts, pants, t-shirts, and sweatshirts appropriate for physical activity may be worn.
 - c. T-shirts, sweatshirts or tactical shirts that portray a positive public image may be worn.

- d. **No tank-tops or muscle shirts. Any spandex-type material will be covered by shorts or pants that are appropriate for physical activity. Sports bras will be covered by t-shirts or sweatshirts appropriate for physical activity.**

TEXAS COMMISSION ON LAW ENFORCEMENT

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Peace Officer Proficiency Certification Requirements Chart
 Commission Rules § 221.1 and 221.3

Beginning September 1, 2011, proficiency certificates will no longer be automatically generated and mailed to your appointing agency. The documentation fee for each proficiency certificate request is \$35. Questions pertaining to the Proficiency requirements, or Legislative mandates (listed on the TCOLE web site), should all be directed to TCOLE.

Basic Peace Officer Proficiency Certificate 221.1 and 221.3

Requirements:

1. An active license or appointment 221.(b)(2);
2. 1 year of service; and
3. All courses or approved equivalents listed below, **once during career:**

Courses		Approved Equivalent	
1999	Personnel Orientation <i>(if licensed on or after 06/01/1998)</i>		None
3722	Peace Officer Field Training <i>(if licensed on or after 06/01/2004)</i>		None
3270	Human Trafficking <i>(if licensed on or after 01/01/2011, must complete within first year of licensure)</i>	3271	Advanced Human Trafficking
		3268	SAFVIC Human Trafficking Investigator

Intermediate Peace Officer Proficiency Certificate 221.3(b)

Requirements:

1. An active license or appointment 221.1(b)(2);
2. Basic Peace Officer Certificate;
3. Required training hours and years of service per chart; and

Hours	Education	Service (years)
400		8
800		6
1200		4
2400		2
	Associate's	4
	Bachelor's or higher Degree	2

4. All courses or approved equivalents listed below, **once during career:**

Courses		Approved Equivalent	
2105	Child Abuse Prevention and Investigation		None
2106	Crime Scene Investigation	40063	TFSA Forensic Technician
2107	Use of Force		None
2108	Arrest, Search, and Seizure		None
2109	Spanish for Law Enforcement	2110	Spanish for LE – Distance Education
		2111	Spanish for LE – Test Out
		34001	Spanish for LE – On Patrol
		22109	Spanish for Telecommunicators
3277	Identity Theft	1000643	BPOC
3255	Asset Forfeiture	3257	Asset Forfeiture and Racial Profiling
		1000643	BPOC
3256	Racial Profiling	3257	Asset Forfeiture and Racial Profiling
		1000643	BPOC
3270	Human Trafficking	3271	Advanced Human Trafficking
		3268	SAFVIC Human Trafficking Investigator
7887	Interacting with Drivers Deaf/Hard of Hearing <i>(if licensed on or after 3/1/2016, must be completed within 2 years of licensing)</i>		None
3275	Missing and Exploited Children	782096	DPS Interdiction for Protection of Children
		53268	Advanced Child Abuse Investigations
		53267	ACA Module #3 Special Topics & Resources
4068	Child Safety Check Alert List	53268	Advanced Child Abuse

	<i>(added 1/1/2016)</i>		Investigations
		53269	ACA Module 1 – Laws & Dynamics
		53270	ACA Module 2 – Interviewing & Interrogation Techniques
4065	Canine Encounter <i>(if licensed on or after 1/1/2016, must be completed within 2 years of licensing)</i>	6048	Canine Handlers Training
		62040	Defensive Tactics – Canine Encounters
		62041	Texas Specific – Shoot Don’t Shoot
		62042	Defensive Tactics – Canine Encounters (Train the Trainer)
		9988	Canine courses prior to 1/1/16 must be reviewed for credit
3939	Cultural Diversity	39393	DPS Cultural Diversity – Online
		394	Cultural Diversity TCOLE online
		3737	New Supervisor’s Course (1 st time supervisors only)
		786106	DPS Leadership Development Course
1849	De-Escalation Techniques		None
1850	Crisis Intervention Training		None
3232	Special Investigative Topics	3264	Special Investigator Certification
		3265	Special Investigator Train the Trainer
		3737	New Supervisor’s Course (1 st time supervisors only)
		786106	DPS Leadership Development Course
		3261	SAFVIC Module 1 <i>(all three modules must be completed in 2-year unit)</i>
		3262	SAFVIC Module 2
		3263	SAFVIC Module 3

Advanced Peace Officer Proficiency Certificate 221.3(c)

Requirements:

1. An active license or appointment 221.1(b)(2);
2. Basic Peace Officer Certificate;
3. Intermediate Peace Officer Certificate;
4. Required training hours and years of service per chart; and

Hours	Education	Service (years)
800		12
1200		9

2400		6
	Associate's	6
	Bachelor's or higher Degree	5

5. All courses or approved equivalent listed below, **once during career:**

Courses		Approved Equivalent	
3270	Human Trafficking	3271	Advanced Human Trafficking <i>(if taken after 09/01/2009)</i>
		3268	SAFVIC Human Trafficking Investigator
3275	Missing and Exploited Children	782096	DPS Interdiction for Protection of Children
		53268	Advanced Child Abuse Investigations
		53267	ACA Module #3 Special Topics & Resources
4068	Child Safety Check Alert List	53268	Advanced Child Abuse Investigations
		53269	ACA Module 1 – Laws & Dynamics
		53270	ACA Module 2 – Interviewing & Interrogation Techniques
1849	De-Escalation Techniques		None
1850	Crisis Intervention Training		None
4065	Canine Encounters	6048	Canine Handlers Training
		62040	Defensive Tactics – Canine Encounters
		62041	Texas Specific – Shoot Don't Shoot
		62042	Defensive Tactics – Canine Encounters (Train the Trainer)
		9988	Canine courses prior to 1/1/16 must be reviewed for credit

Master Peace Officer Proficiency Certificate 221.3(d)

Requirements:

1. An active license or appointment 221.1(b)(2);
2. Basic Peace Officer Certificate;
3. Intermediate Peace Officer Certificate;
4. Advanced Peace Officer Certificate; and
5. Required training hours and years of service per chart.

Hours	Education	Service (years)
1200		20
2400		15
3300		12
4000		10
	Associate's	12
	Bachelor's	9

	Master's	7
	Doctorate/JD	5

TEXAS COMMISSION ON LAW ENFORCEMENT

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Jailer Proficiency Certification Requirements Chart

Commission Rules § 221.1 and 221.5

Beginning September 1, 2011, proficiency certificates will no longer be automatically generated and mailed to your appointing agency. The documentation fee for each proficiency certificate request is \$35. Questions pertaining to the Proficiency requirements, or Legislative mandates (listed on the TCLOSE web site), should all be directed to TCOLE.

Basic Jailer Proficiency Certificate 221.5(a)

Requirements:

1. An active license or appointment 221.(b)(2);
2. 1 year of service; and
3. All courses or approved equivalents listed below, **once in career**

Courses	
1999	Personnel Orientation <i>(if licensed on or after 06/01/1998)</i>
3721	County Correction Officer Field Training <i>(if licensed on or after 06/01/2004)</i>

Intermediate Jailer Proficiency Certificate 221.5(b)

Requirements:

1. An active license or appointment 221.1(b)(2);
2. Basic Jailer Certificate;
3. Required training hours and years of service per chart; and

Hours	Education	Service (years)
400		6
800		4
1200		2
2400		1
	Associate's	2
	Bachelor's or higher Degree	1

4. All courses or approved equivalents listed below, **once in career.**

Courses		Approved Equivalent	
3501	Suicide Detection & Prevention in Jails		None
3502	Inmate Rights & Privileges		None

3503	Interpersonal Communications in the Correctional Setting		None
3504	Use of Force in a Jail Setting		None
2109	Spanish for Law Enforcement	2110	Spanish for Law Enforcement – Distance Education
		2111	Spanish for Law Enforcement – Test Out
		34001	Spanish for Law Enforcement – On Patrol
		34002	Spanish Corrections on Patrol

Advanced Jailer Proficiency Certificate 221.5(c)

Requirements:

- An active license or appointment 221.1(b)(2)
- Basic Jailer Certificate
- Intermediate Jailer Certificate

Hours	Education	Service (years)
800		8
1200		6
2400		4
	Associate's	6
	Bachelor's or higher Degree	4

Master Jailer Proficiency Certificate 221.5(c)

Requirements:

- An active license or appointment 221.1(b)(2)
- Basic Jailer Certificate
- Intermediate Jailer Certificate
- Advanced Jailer Certificate

Hours	Education	Service (years)
1200		20
2400		15
3300		12
4000		10
	Associate's	12
	Bachelor's	9
	Master's	7
	Doctorate/JD	5

TEXAS COMMISSION ON LAW ENFORCEMENT

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Telecommunicator Proficiency Certification Requirements Chart
 Commission Rules § 221.1, 221.13, 215.16, 217.2, 1701.402, 1701.405

Beginning September 1, 2011, proficiency certificates will no longer be automatically generated and mailed to your appointing agency. The documentation fee for each proficiency certificate request is \$35. Questions pertaining to the Proficiency requirements, or Legislative mandates (listed on the TCLEOSE web site), should all be directed to TCOLE.

Basic Telecommunicator Proficiency Certificate 221.13(a)

Requirements:

1. An active license or appointment 221.1(b)(2);
2. 1 year of service; and
3. All courses or approved equivalent listed below:

Courses		Approved Equivalent	
1013	Basic Telecommunicator Certificate Course		None
1999	Personnel Orientation <i>(if licensed after 01/01/2014)</i>		None
2120	Crisis Communication Telecommunicator <i>(if appointed after 12/01/2011)</i>	420	Crisis Communications – Distance Education
3720	Telecommunications Field Training <i>(if reported after 06/01/2004)</i>		None
3812	TDD/TTY for Telecommunicators <i>(within the last six (6) months)</i>	412	TDD/TTY Distance Education

Intermediate Telecommunicator Proficiency Certificate 221.13(b)

Requirements:

1. An active license or appointment 221.(a)(2);
2. Basic Telecommunicator Certificate;
3. 2 years of service;
4. 120 hours of training;
5. **3812** TDD/TTY for Telecommunicators or **412** TDD/TTY for Telecommunicators Distance Education (within the last 6 months); and
6. One course from each group once during career:

Courses		Approved Equivalent	
3939	Cultural Diversity	394	TCOLE Learning
		39393	DPS Cultural Diversity - Online
		3737	New Supervisor’s Course (first time supervisor only)
<i>Intermediate Telecommunicator Proficiency Certificate Requirements, cont...</i>			

3920	Ethics in Law Enforcement	3925	Ethics for Law Enforcement – Distance Education
2120	Crisis Communications Telecommunicators	420	Crisis Communications – Distance Education
2109	Spanish for Law Enforcement	2110	Spanish for Law Enforcement – Distance Education
		2111	Spanish for Law Enforcement – Test Out
		22109	Spanish for Telecommunicators
		34003	Spanish for 911/Dispatch – On Patrol
		34001	Spanish for Law Enforcement – On Patrol
3809	NLETS/TLET	3811	TLETS/NLETS and TCIC/NCIC Basic Procedures

Advanced Telecommunicator Proficiency Certificate

221.13(b)

Requirements:

1. An active license or appointment 221.(a)(2);
2. Basic Telecommunicator Certificate;
3. Intermediate Telecommunicator Certificate;
4. 4 years of service;
5. 240 hours of training;
6. **3812** TDD/TTY for Telecommunicators or **412** TDD/TTY for Telecommunicators Distance Education (within the last 6 months); and
7. One course from each group once during career

Courses		Approved Equivalent	
3939	Cultural Diversity	394	TCOLE Learning
		39393	DPS Network Online
		3737	New Supervisor’s Course (first time supervisor only)
3920	Ethics in Law Enforcement	3925	Ethics for Law Enforcement – Distance Education
2120	Crisis Communications Telecommunicators	420	Crisis Communications – Distance Education
2109	Spanish for Law Enforcement	2110	Spanish for Law Enforcement – Distance Education
		2111	Spanish for Law Enforcement – Test Out
		22109	Spanish for Telecommunicators
		34003	Spanish for 911/Dispatch – On Patrol
		34001	Spanish for Law Enforcement – On Patrol
Advanced Telecommunicator Proficiency Certificate Requirements, cont...			
3809	NLETS/TLET	3811	TLETS/NLETS and TCIC/NCIC Basic Procedures

Master Telecommunicator Proficiency Certificate**221.13(b)****Requirements:**

1. An active license or appointment 221.(a)(2);
2. Basic Telecommunicator Certificate;
3. Intermediate Telecommunicator Certificate;
4. Advanced Telecommunicator Certificate;
5. 8 years of service;
6. 500 hours of training;
7. **3812** TDD/TTY for Telecommunicators or **412** TDD/TTY for Telecommunicators Distance Education (within the last 6 months); and
8. One course from each group once during career

Courses		Approved Equivalent	
3939	Cultural Diversity	394	TCOLE Learning
		39393	DPS Network Online
		3737	New Supervisor's Course (first time supervisor only)
3920	Ethics in Law Enforcement	3925	Ethics for Law Enforcement – Distance Education
2120	Crisis Communications Telecommunicators	420	Crisis Communications – Distance Education
2109	Spanish for Law Enforcement	2110	Spanish for Law Enforcement – Distance Education
		2111	Spanish for Law Enforcement – Test Out
		22109	Spanish for Telecommunicators
		34003	Spanish for 911/Dispatch – On Patrol
		34001	Spanish for Law Enforcement – On Patrol
3809	NLETS/TLET	3811	TLETS/NLETS and TCIC/NCIC Basic Procedures

Previous TCOLE Training Unit: September 1, 2019 to August 31, 2021.

Current TCOLE Training Unit: September 1, 2021 to August 31, 2023.

Next TCOLE Training Unit: September 1, 2023 to August 31, 2025.

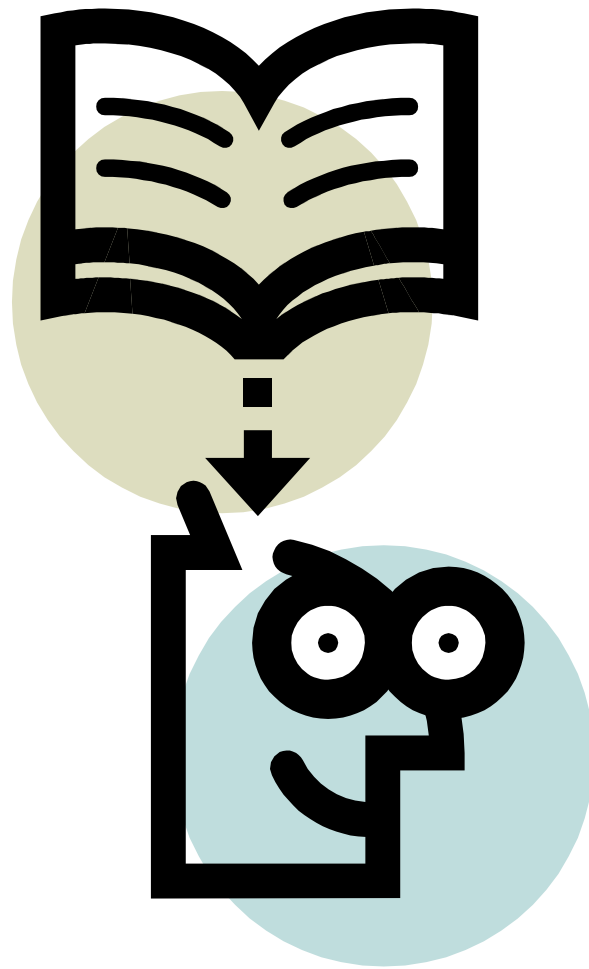
Current TCOLE Training Cycle: September 1, 2021 to August 31, 2025.

Note: a Training Cycle is comprised of two Training Units.

It is the responsibility of the license holder to ensure that he/she receives the mandatory 40 hours continuing education each training unit in order to maintain their license. It is the responsibility of the license holder to be knowledgeable of commission rules & mandates and successfully attend continuing education courses.

The Law Enforcement Commission will not renew your Peace Officer and/or Jailer's license should you fail to comply with continuing education standards. This means you cannot be employed as a Peace Officer or Corrections Officer and may likely be unemployed at Travis County. Your loss of license becomes effective upon written notice from the Commission. Appeals can be made to the Commission for a scheduled hearing.

2022 Course Descriptions



All classes begin at 8am unless otherwise noted.

Corrections In-Service

16 Training hours – Coordinator Sarah Morgan & Sarah Garza

2022 courses include the following topics: Firearms Quals, CPR, Defensive Tactics

Day 1:

0800-1700 Firearms Qualification
CPR
Defensive Tactics

Dress Code:

Field

Day 2:

0800-1700 Stress Inoculation Training

Field

Dates (28): Jan. 04 – 05; Jan. 20 – 21; Jan. 25- Jan. 26; Feb. 01 – 02 ; Feb. 17 – 18; Apr. 11-12; Apr. 18-19;
Apr. 28-29; May 02-03; May 05-06; May 12-13;
Jun. 07 – 08; Jun. 20 – 21; Jun. 29 – 30; Jul. 07 – 08; Jul. 18-19; Jul. 21-22; Aug. 25 – 26 ; Aug. 29
– 30; Sep. 08-09; Sep. 19 – 20; Sep. 22 – 23; Oct. 05-06; Oct. 13 – 14; Oct. 17 – 18; Nov. 16-17;
Nov. 28 – 29

Prerequisites: TCSO CO Personnel and CO Supervisors. Class hours will be from 0800-1700.

Law Enforcement In-Service

17 hours – Coordinator Mark Knight & Richard Redus

2022 courses include the following topics:

Day 1:

0700–1700 Firearms Qualifications
Taser
CPR
Policy

Dress Code:

Field

Day 2:

0700-1700 Defeating the Ambush

Field

Prerequisites: TCSO LE Personnel and LE Supervisors. TCSO Courthouse Security Personnel.
TCSO Transportation Personnel holding a Peace Officer license.

Dates (17): Jan. 10- 11; Feb. 14-15; Mar. 17 – 18; Apr. 13-14; Apr. 25 – 26; May 10 – 11; Jun. 23 –24; Jun. 27-
28; Jul. 05 – 06; Jul. 11- 12; Jul. 25-26; Aug. 23 –24; Sep. 06 – 07; Sep. 15-16; Oct. 10 – 11; Oct.
20 – 21; Nov. 21 – 22;

Note: Course hours will be 0700 – 1700. Students will not be given a lunch break and shall bring a
lunch to be eaten during down time on Day 1.

Evening Law Enforcement In-Service
20 hours – Coordinator Richard Redus & Mark Knight

Same as Law Enforcement In-Service training. 14 slots open to Reserve Deputies and 14 slots open to full-time TCSO Deputies. Class hours will be 1800 – 2300.

Dates (1): Aug. 15 – 18

Civilian In-Service
8 Hours – Coordinator Sarah Garza

0800–1000 : CPR
1000-1200: Con Games
1200-1300: Lunch
1300-1700: Leadership

Dress Code:
Casual or Uniform

Dates (4): Feb. 03; June 09; Sep.12; Oct. 03

Prerequisites: TCSO Civilian Staff

Note: Class hours will be from 0800-1700.

Detective In-Service
16 hours – Coordinator Sgt. Chris Meyers

2021 courses include the following topics:

Day 1:
0800-1600 Casting the Digital Footprint

Dress Code:
Business Casual

Day 2:
0800-1600 Casting the Digital Footprint

Business Casual

Prerequisites: Open for Current LE Detectives only.

Dates: Mar. 15-16; June 07-08; Sep. 19-20

Note: Classes will be held at the Ruiz building led by the DA's office and CID supervisors.

87th Session Legislative Updates #3186

3 hours – Coordinator Richard Redus & Mark Knight

This 3-hour course provided Law Enforcement officers with an update of recent statute changes as provided by the 86th Legislature. This curriculum will cover the recent changes to the Texas Commission on Law Enforcement (TCOLE), training requirements, Penal Code, Code of Criminal Procedures, Transportation Code, Health and Safety Code, amongst other Texas Statutes. Recent Supreme Court opinions that will have or have had an impact on the administration of justice in Texas are also included.

Prerequisites: Peace Officer.

Note: Class will be offered online. All Peace Officers must complete course by August 31, 2023 to maintain licensure compliance.

Civilian Response to Active Shooter Event

8 hours – Coordinator Mark Knight

This 8 hour class would include Civilian Response to Active Shooter Event, Stop the Bleed, the Psychological and Physiological Response to Fear and Extreme Stress, and Emergency Movement of injured People.

Prerequisites: Civilian Personnel

Dress Code: Casual / Uniform.

Dates: Feb. 02; May 03; Aug.31; Nov. 23

Tuition Fee: \$25 for outside agencies. Please see page 7 for registration information.

Note: Course hours will be 0800 –1700.

Arrest, Search & Seizure #2108

16 hours – Coordinator Richard Redus

This 2-day course is a review of cases that have affected the procedures of arrest, search, and seizure. Students receive instruction about current laws, requirements and procedures regarding arrests, searches, and seizures.

Prerequisites: Peace Officer.

Dress Code: Casual / Uniform.

Dates: May 19-20; Sep. 08-09

Tuition Fee: \$50 for officers maintaining their license or attempting to re-activate their license, but not currently employed by the Travis County Sheriffs Office. See page 7 for registration information.

Note: Course hours will be 0800 – 1700. This is a requisite course for those Peace Officers working toward their Intermediate Certificate.

Asset Forfeiture & Racial Profiling #3257

8 hours – Coordinator Mark Knight

The Asset Forfeiture segment is designed to cover the forfeiture of seized property. Students will be able to demonstrate an understanding of this area to the level required by the Texas 77th Legislature in Senate Bill 563.

The Racial Profiling segment is designed to cover the legislative requirements placed upon peace officers and law enforcement agencies regarding racial profiling.

Prerequisites: Peace Officer.

Dress Code: Casual / Uniform.

Dates: Apr. 15; Oct. 24

Tuition Fee: \$25 for officers maintaining their license or attempting to re-activate their license, but not currently employed by the Travis County Sheriffs Office. See page 7 for registration information.

Note: Course hours will be 0800 – 1700. This is a requisite course for those Peace Officers working toward their Intermediate Certificate.

Building Clearing

24 hours – Coordinator Jared Strawn

Building clearing is one of the most common, yet challenging tasks law enforcement officers conduct routinely in the performance of their duties. This 3-day training course focuses on introducing the student to tactical concepts and movement to the objective, threshold evaluation, and room entry techniques. The student will learn multi-dimensional room clearing maneuvers and techniques for overcoming all possible threats and dangers.

Students will learn two-man team or more, room entry techniques while engaging single and multiple threats.

The student will participate in shoot/no-shoot decision making drills based on the push, pin and hold method of room clearing. Students will also learn Close Quarter Battle (CQB) techniques and shooting while engaging threats from contact distance up to 10 yards.

Prerequisites: TCSO Peace Officer currently assigned to the Law Enforcement Bureau; in good physical condition.

Dress Code: Field

Dates: Oct. 12-14

Tuition Fee: \$50 for outside agencies. Please see page 7 for registration information.

Notes: Course hours will be 0800 – 1700. Students will be emailed a complete list of required equipment prior to class.

Canine Encounters #4065
4 hours – Coordinator Alan Hollenbeck

The goal of this course is to introduce and discuss the updates to Texas law, House Bill 593, Occupations Code 1701, and familiarization of the potential encounters with canines as a law enforcement officer. The student will become familiar with identifying traits of canines and canine communications, as well as technique to use for various canine encounters.

Prerequisites: Peace Officer.

Dress Code: Casual / Uniform.

Dates: Mar. 16; Nov. 30

Tuition Fee: \$25 for officers maintaining their license or attempting to re-activate their license, but not currently employed the Travis County Sheriffs Office. See page 7 for registration information.

Note: Course hours will be 0800 – 1200.
This is a requisite course for those Peace Officers working toward their Intermediate Certificate or their Advanced Certificate if their Intermediate was issued on or after January 1, 2016.

Child Abuse #2105
24 hours – Coordinator Richard Redus

This 3-day course covers topics such as physical abuse, emotional abuse, sexual assault, and neglect. Students will learn how to recognize, report, and refer child abuse cases.

Prerequisites: Peace Officer.

Dress Code: Casual / Uniform.

Dates: Mar. 08-10; Oct. 25-27

Tuition Fee: \$50 for officers maintaining their license or attempting to re-activate their license, but not currently employed by the Travis County Sheriffs Office. See page 7 for registration information.

Note: Course hours will be 0800 – 1700. This is a requisite course for those Peace Officers working toward their Intermediate Certificate.

Child Safety Check Alert List #4068

1 hour – Coordinator Alan Hollenbeck

The goal of this course is to introduce and discuss the Child Safety Check Alert List (CSCAL) as a method for Child Protective Services to report the names of children and their legal guardians who they are attempting to locate for the purpose of investigating allegations or providing services. This report is submitted to the Texas Crime Information Center by the Child Protective Services (CPS) division of the Texas Department of Family Protective Services. The Purpose of the CSCAL is for CPS to locate a child and the legal guardian(s) to investigate a report of child abuse or neglect or provide protective services to a family receiving family-based safety services, which can include family preservation services.

Prerequisites: Peace Officer.

Dress Code: Casual / Uniform.

Dates: Mar. 16; Nov. 30

Tuition Fee: \$25 for officers maintaining their license or attempting to re-activate their license, but not currently employed by the Travis County Sheriffs Office. See page 7 for registration information.

Note: **Course hours are 0700 – 0800.**

This is a requisite course for those Peace Officers working toward their Intermediate Certificate or their Advanced Certificate if their Intermediate was issued on or after January 1, 2016.

Corrections Officers Basic Recruit Academy (COBRA) #1007 – TCSO Staff Only

400 hours – Coordinator Parker Westbrook & JB Hubble

Phase 1 (Weeks 1-5) satisfies TCOLE requirements for the Basic County Corrections course. Topics include booking, identification, inmate rights, headcounts, emergency procedures, searches, classification, health services, wellness, etc.

Phase 2 (Weeks 6-10) highlights those areas that are fundamental to normal and emergency operations of the Travis County Correctional system. Topics include defensive tactics, firearms training, CPR, smoke house safety, department policies, interpersonal communications, wellness, etc.

Prerequisites: TCSO employees only.

Dress Code: Uniform.

Dates: COBRA 101: Phase I: Jan. 10 – Feb. 11; Phase II: Feb. 14 – Mar. 18
COBRA 102: Phase I: April 4 – May 6; Phase II: May 9 – June 10
COBRA 103: Phase I: June 20 – July 22; Phase II: July 25– Aug. 26
COBRA 104: Phase I: Sep. 12 – Oct. 14; Phase II: Oct. 17 – Nov. 18

Note: Class will be held on January 17 (MLK Day) and February 21 (Presidents Day) during COBRA 101. Class will be held on May 30 (Memorial Day) during COBRA 102. Class will be held on July 4 (Fourth of July) during COBRA 103. Class hours are 0730-1700.

CPR/BLS

2 hours – Coordinator Christopher Walsh/ Sarah Morgan

Trains employees to promptly recognize several life-threatening emergencies, give high-quality chest compressions, deliver appropriate ventilations and provide early use of an AED. Reflects science and education from the American Heart Association Guidelines Update for CPR and Emergency Cardiovascular Care (ECC). Allows all staff to either certify or recertify in CPR/BLS.

Prerequisites: None.

Dress Code: Casual.

Dates: Jan. 7; Feb. 09; Mar. 17; Apr. 04; May 11; June 22; July 20; Aug 24; Sep. 07; Oct. 04; Nov. 18

Tuition Fee: \$25 for outside agencies. Please see page 7 for registration information.

Note: Class hours are 0800-1000 & 1300-1500

Crime Scene Investigation #2106

40 hours – Coordinator Sarah Garza

This 5-day course provides instruction on crime scene protocol and search techniques. Students learn about crime scene security, photography, sketching, collection of latent fingerprints, chain of custody, documentation, handling and routing of evidence.

Prerequisites: Corrections or Peace Officer.

Dress Code: Casual / Uniform.

Dates: Apr. 04-08; Sep. 26-30

Tuition Fee: \$50 for officers maintaining their license or attempting to re-activate their license, but not currently employed by the Travis County Sheriffs Office. See page 7 for registration information.

Note: This is a requisite course for those Peace Officers working toward their Intermediate Certificate.
Class hours are 0800-1700.

Crime Scene Photography – TCSO Staff Only

16 hours – Coordinator Sarah Garza

Crime Scene Photography is a vital piece of the investigation puzzle. A photo of a scene can be far reaching, being used by investigators, attorneys, judges, jurors and even crime scene reconstructionist. Sometimes, you, as a first responder have the first and only chance to take a photograph that could be vital to the investigation. This 16 hour course will help you understand the basic concepts of photography, the best approach in capturing a scene and what to avoid in your documentation. Please bring your duty camera with a charged battery and at least one media card.

Prerequisites: Peace Officer.

Dress Code: Field.

Dates: Feb. 28- Mar. 01; Oct. 27-28

Note: Class hours are 0800-1700.

Crisis Intervention Refresher Course #3843

8 hours – Coordinator Luke Hatley

This 8-hour Crisis Intervention Refresher training provides a review of the key concepts, safety techniques, and communication skills initially taught in the crisis intervention section (Chapter 27) of the Texas Commission on Law Enforcement (TCOLE) Basic Peace Officer Curriculum. This course will also allow time for discussion, questions, and concerns of technique utilization that participants have experienced since their initial basic training. Brainstorming with fellow attendees will assist in the discussion of “best practices” and the sharing of personal situational experiences.

This course will include a combination of lecture, scenario role-play and physical modeling. Participants are expected to be actively involved both verbally and physically.

Prerequisites: Peace Officer.

Dress Code: Casual / Uniform.

Dates: Jun. 30; Sep. 14

Tuition Fee: \$25 for officers maintaining their license or attempting to re-activate their license, but not currently employed by the Travis County Sheriffs Office. See page 7 for registration information.

Note: This is a requisite course for those Peace Officers with a Basic Certificate, or no certificate, to maintain compliance with TCOLE mandates. Class hours are 0800-1700.

Crisis Intervention Training #1850

40 hours – Coordinator Chris Walsh

This 40-hour Crisis Intervention Refresher is an expansion of the training provided in the crisis intervention section (Chapter 27) of the Texas Commission on Law Enforcement (TCOLE) Basic Peace Officer Curriculum. This training will review the key concepts, safety techniques, and communication skills when dealing with those with a mental illness. As well as expand the student’s knowledge in de-escalation for all types of crisis interactions. Such as the utilization of the LEAPS theory and crisis scene management. This course will also provide the student will various subject matter experts and time for discussions, questions, and concerns. Brainstorming with fellow attendees will assist in the discussion of “best practices” and the sharing of personal situational experiences.

This course will include a combination of lecture, scenario role-play and experienced based training. Participants are expected to be actively involved both verbally and physically. Students must be able to complete

evaluations and emergency detentions, as well as demonstrate the required LEAPS theory throughout their assessments.

Prerequisites: Peace Officer.

Dress Code: Casual / Uniform.

Dates: Jan. 03-07; Aug.29-Sep. 02

Tuition Fee: \$50 for officers maintaining their license or attempting to re-activate their license, but not currently employed by the Travis County Sheriffs Office. See page 7 for registration information.

Note: This is a requisite course for those Peace Officers working toward their Intermediate Proficiency and Advanced Proficiency. Class hours are 0700-1700.

Cultural Diversity #3939

8 hours – Coordinator Sarah Garza

This course covers topics dealing with cultural diversity, racial sensitivity and civil rights refresher.

Prerequisites: None. Preference given to Corrections and Law Enforcement officers.

Note: This course is available for free on TCOLE's training site (<https://tcledds.tcole.texas.gov/mytcole/>). This course is required to be taken by all who carry a jailers license once every cycle (4 years). It is also required by all personnel who carry a Peace Officer license and have not yet obtained their Intermediate license every cycle (4 years) in order to maintain licensure compliance.

De-Escalation Techniques: Limiting the Use of Force in Public Interactions #1849

8 hours –Chris Walsh

This 8-hour course provides Texas Peace Officers with the newly developed de-escalation techniques developed by the Police Executive Research Forum (PERF). The course, ICAT (Integrating Communication, Assessment, and Tactics) satisfies the mandated requirement for officers for advancing their license to Advanced Peace Officer required by Senate Bill #1849.

Dress Code: Casual.

Dates: Jun. 09; Oct. 03

Tuition Fee: \$25 for officers maintaining their license or attempting to re-activate their license, but not currently employed by the Travis County Sheriffs Office. See page 7 for registration information.

Note: This is a requisite course for those Peace Officers working toward their Intermediate and/or Advanced Certificate.

This is a requisite course for those Peace Officers with a Basic Certificate, or no certificate, to maintain compliance with TCOLE mandates.

DWI Detection / S.F.S.T. Practitioner Update

8 hours – Richard Redus

The fundamental purpose of this training course is to update the SFST Practitioner with any changes in the DWI Detection and Standardized Field Sobriety Testing information that may have occurred since their basic course. It will also confirm that the Practitioner's SFST skills are still standardized and according to instruction. This course of instruction will also include the "Drugs That Impair Driving" module. This will also assist the Practitioner in the courtroom by providing a continuing education in the validated SFST tests and skills on a more frequent basis. The National Highway Traffic Safety Administration (NHTSA) recommends every practitioner complete an update course every two (2) years.

Prerequisites: **Licensed Peace Officer having completed the 24-hour Basic SFST Practitioner course.**

Dress Code: Casual / Uniform.

Dates: Apr. 28; Oct. 05

Tuition: \$25 for officers maintaining their license or attempting to re-activate their license, but not currently employed by the Travis County Sheriffs Office. See page 7 for registration information.

Note: Student must be proficient in SFST testing prior to the start of class. At the beginning of class, each student will be tested on, and must pass, the SFST proficiency test. Failure to pass will result in the student's removal from class.

Students from outside agencies must show proof of completion of the 24-hour Basic SFST Practitioner course at the start of class. Class hours are 0800-1700.

Fingerprinting

8 hours – Coordinator Sarah Garza

Latent Prints have been used for hundreds of years as a means of identification. Many times a print from a scene can be the pivotal evidence used in a criminal investigation. This 8 hour course will help you understand the basics concepts of latent print processing, tips for being successful when you process multiple types of surfaces, and practice with advice on how to best document fingerprint evidence. Please bring your latent print processing kit with you.

Dress Code: Field

Dates: Jun. 23; Aug. 22

Tuition Fee: \$25 for outside agencies. Please see page 7 for registration information.

2-Day Gang Intel Course
16 hours – Coordinator Luke Hatley

This 16 hour course taught by the Travis County Sheriff's Office Security Threat Unit will cover a variety of criminal organizations. It is intended to go beyond basic identification of criminal organizations so that the patrol officer and investigator can begin to look further into what's in front of them. This course will include relevant information on Street Gangs; Prison Gangs; Outlaw Motorcycle Gangs; and Mexican Drug Cartels. Also covered in this class are ways to use social media to uncover gang activity in a given area and how to identify that gang activity on social media.

Prerequisites: TCSO Staff Only

Dress Code: Casual / Uniform.

Date: May 16-17; Aug. 02-03

Tuition Fee: \$25 for outside agencies. Please see page 7 for registration information.

Note: Class hours are 0800-1700.

Hospital Course-TCSO Staff Only
8 hours- Luke Hatley

This course is designed to fully equip officers with the knowledge, confidence & skills to secure inmates in a hospital environment.

- We will go over the fundamentals of transporting and securing inmates at the hospital; and our policies and procedures.
- Students will be able to practice restraint techniques on each other using real hospital beds and wheelchairs. We will be going over the different types of inmates they may encounter & and how to safely supervise them.

Prerequisites: TCSO Staff Only

Dress Code: Field / Uniform.

Date: Feb. 09; May 11; Aug. 31; Nov. 30

Note: Class hours are 0800-1700.

Human Trafficking #3270
4 hours – Coordinator Mark Knight

The purpose of this 4-hour course is to increase the law enforcement communities awareness of the issues of human trafficking through the exposure of informational materials and research, to include: victim identification and investigation techniques, rescue and prosecution considerations, referral and service provider availability, practical case studies to assist in building a coordinated community response and to obtain an inter-connectivity of state, federal and global human trafficking concerns.

Prerequisites: Peace Officer.

Dress Code: Casual / Uniform.

Date: Apr. 20; Sep. 21

Tuition Fee: \$25 for officers maintaining their license or attempting to re-activate their license, but not currently employed by the Travis County Sheriffs Office. See page 7 for registration information.

Note: **Class time is 0800 – 1200.** Individuals first licensed after January 1, 2011 must complete the basic Human Trafficking course within the first year of licensure.

Identity Theft #3277
4 hours – Coordinator Mark Knight

This 4-hour course covers the identification of crimes involving the theft of a person's identity, and the specific laws related to such offenses. Investigations, offense reports, public education, and the personal protection of one's identity will also be presented.

Prerequisites: Peace Officer.

Dress Code: Casual / Uniform.

Dates: Apr. 27; Nov. 03

Tuition Fee: \$25 for officers maintaining their license or attempting to re-activate their license, but not currently employed by the Travis County Sheriffs Office. See page 7 for registration information.

Note: Class time 1300 – 1700. This is a requisite course for those Peace Officers working toward their Intermediate Certificate.

Inmate Culture

4 hours – Coordinator Luke Hatley

This 4 hour course is designed to enhance the Inmate Con Games class that will be in CO In-Service in 2022. Inmate Culture will take a look at the various cultures of those incarcerated and how to improve communication with them and avoid communication pitfalls officers fall into. This course will provide a deeper exploration of the shared attitudes, values, goals, and practices that characterizes institutionalized individuals.

Prerequisites: Corrections Officer

Dress Code: Casual / Uniform

Dates: Mar. 16; Jul. 05; Oct. 19

Tuition Fee: \$25 for outside agencies. Please see page 7 for registration information.

Note: Course hours will be 0800 –1200

Inmate Rights & Privileges #3502

24 hours – Coordinator Luke Hatley

This 3-day course provides the Corrections Officer with an understanding of inmate rights and their responsibilities from a case law perspective. Newly rebuilt and expanded to 3 days by student request.

Prerequisites: TCSO Corrections Officers or Peace Officers.

Dress Code: Casual / Uniform.

Dates: Jul. 13-15; Oct. 31- Nov. 2

Tuition: \$50 for officers maintaining their license or attempting to re-activate their license, but not currently employed by the Travis County Sheriffs Office. See page 7 for registration information.

Note: This is a requisite course for those Corrections Officers working toward their Intermediate Certificate. Class hours are 0800-1700.

Interacting with Drivers Deaf and Hard of Hearing #7887

4 hours – Coordinator Alan Hollenbeck

The course will cover procedures for interacting with drivers who are Deaf or Hard of Hearing. Come join us for a glimpse into the Deaf and Hard of Hearing Communities right here in Travis County. We will cover topics such as Deaf Culture, American Sign Language, and what you should know when serving these communities in the field. The Austin Mayor's Office reports that 8.8% of Austin's residents are hard of hearing. As home to the Texas School for the Deaf, Austin is one of the fastest growing deaf communities in the nation.

Prerequisites: Peace Officers

Dress Code: Casual / Uniform.

Dates: Jan. 28; Mar. 16; May 20; Jul. 13; Sep. 14; Nov. 30

Tuition Fee: \$25 for officers maintaining their license or attempting to re-activate their license, but not currently employed by the Travis County Sheriffs Office. See page 7 for registration information.

Note: This is a requisite course for those Peace Officers working toward their Intermediate Certificate or their Advanced Certificate if their Intermediate was issued on or after January 1, 2016. Class hours will be from 1300-1700.

Interpersonal Communications Skills #3503

16 hours – Coordinator Sarah Morgan

This 2-day course is designed to provide the employee with an understanding of communication skills and the ability to use them. It will cover skills that can assist officers in coping with the increasing legal, physical, and emotional demands placed on staff members.

Prerequisites: TCSO Corrections Officers.

Dress Code: Casual / Uniform.

Dates: Jun. 27-28; Sep. 26-27

Tuition: \$50 for outside agencies. Please see page 7 for registration information

Note: This is a requisite course for those Corrections Officers working toward their Intermediate Certificate. Class hours will be from 0800-1700.

Introduction to Supervision #3737

40 hours – Coordinator Sgt. Christopher Meyer & Sgt. James Nicholson

This 5-day course is a basic supervisory skill workshop. It is designed for recently promoted Supervisors and those on the current Promotional lists.

Dress Code: Casual / Uniform.

Dates: May 16 - 20; Oct. 10-14

Tuition Fee: \$50 for outside agencies (students will attend Days 1 – 4 only). Please see page 7 for registration information.

Note: Effective September 1, 2015, HB 3211 amends Occupations Code §1701.352(d) to require a peace officer who is *appointed* or *will be appointed* to the officer's first supervisory position to receive in-service training on supervision not earlier than the 12th month before the date of that appointment or later than the first anniversary of the date of that appointment. This change permits LE agencies to train their new leaders before putting them into the supervisory position. Class hours will be from 0800-1700.

Jail Mental Health Officer

40 hours- Coordinator JB Hubble

This 5 day course is intended to educate participants and assist them in relating key mental health issues to their daily operations within a jail setting. This training will consist of classroom-based learning from subject matter experts ranging from an introduction to the topic of Mental Health to Communication & De-Escalation, recognizing common disorders, Psychopharmacology, Suicide, and even how to help take better care of officers. This course will also utilize in depth scenario-based training exercises, and site visitations and tour of State hospital facilities.

Prerequisites: TCSO Corrections Officers.

Dress Code: Casual / Uniform.

Dates: Apr. 18-22; Nov. 28-Dec. 02

Tuition: \$50 for outside agencies. Please see page 7 for registration information

Note: This course does not satisfy the requirements to be certified as a TCOLE Mental Health Officer. Class hours will be from 0800-1700.

Jail Standards
8 hours – Luke Hatley

This 8 hour course is designed to help officers and supervisors familiarize themselves with Jail Standards in a fun and interactive way. Whether you are preparing to test for promotion or you desire to enrichen your awareness of the rules and laws associated with jail operations in Texas, this class will help you gain a good grasp of Texas Jail Standards and add valuable knowledge to your correctional career. Presented in a fun, competitive game format.

Dress Code: Casual / Uniform.

Dates: Jul. 01

Tuition Fee: \$25 for outside agencies. Please see page 7 for registration information.

Tuition Fee: None

Mental Health Officer #4001
40 hours – Coordinator Chris Walsh

This course provides further information and education to officers in the area of mental health and issues pertaining to serving as a mental health officer, to include advanced crisis intervention training.

Dress Code: Casual / Uniform.

Dates: Jan. 24- 27; Oct. 04-07

Tuition Fee: \$50 for outside agencies. Please see page 7 for registration information

Note: This is a requisite course for those working to obtain their Mental Health Officer Certificate. Class hours will be from 0700-1700.

Missing & Exploited Children #3275
8 hours – Coordinator Mark Knight

This 8-hour course is intended as an introduction to issues related to responding to and investigating missing and exploited children cases. The course includes relevant information for first responders when dealing with: Missing and Abducted Children; Children Displaced by Disaster; Runaways; Children Missing from Care; Missing Children with Special Needs; Sexual Exploitation; Child Pornography; Online Luring and Solicitation; Sexual Offenders; and Child Sex Trafficking. This course satisfies the requirements of Texas Occupations Code §1701.402(k)

Prerequisites: Peace Officer.

Dress Code: Casual / Uniform.

Dates: Mar. 15; Aug. 01

Tuition Fee: \$25 for officers maintaining their license or attempting to re-activate their license, but not currently employed by the Travis County Sheriffs Office. See page 7 for registration information.

Note: This is a requisite course for those Peace Officers working toward their Intermediate Certificate, or working toward their Advanced certificate if their Intermediate was issued prior to 1/1/2015.
Class hours will be from 0800-1700.

Physical Readiness Testing – Combat Fitness
1 hour – Coordinator Tracy “Parker” Westbrook

All sworn and non-sworn staff are eligible to participate in the Combat Fitness Test. This may take the place of the row test. Combat Fitness is a Crossfit-style workout, similar to Fight Gone Bad. Combat Fitness is 3 rounds, 5 exercises per round at 1 minute per exercise, with a 1 minute rest between each round. Total test time is 17 minutes. Combat Fitness must be completed in the following order:

Wall Ball – 20lb ball for males; 14lb ball for females. Top of the ball must crest the bottom of a 10-foot line.

Kettlebell Sumo Deadlift High Pull – 75lb kettlebell for males; 55lb kettlebell for females.

Step Ups – may jump or step up on the platform, but must step down

Push Press – 75lb for males; 55lb for females. Arms must extend completely and head must come through the arms for a good rep.

Row – on flywheel 10

Each rep in the first four events and each calorie in the last counts as 1 point. 100% = 300 points

Dress Code: PRT Attire

Dates: Contact Course Coordinator or any DPS Fitness Institute graduate to schedule.

DPS Graduates are: Major Craig Smith, Lt. Frances Dembowski, Sgt. James Nicholson, Sgt. Luke Thormann, Deputy Brian Harthausen, Deputy Allisia Sabrsula, Deputy Joseph Zahn, Officer Julia Carrillo, Officer Diana Copeland, Officer Christopher Walsh, Officer Marcus Wilkinson, Reserve Deputy Makara Kry, Reserve Deputy Bryan Whoolery

Note: This testing is NOT a requirement, but OPTIONAL for anyone to participate in.

PREA
4 hours- Coordinator Luke Hatley

This class provides the COBRA Prison Rape Elimination Act curriculum for any existing security staff that may benefit from a review or for new or tenured non-security staff that would like to learn about PREA in a classroom setting. The class covers TCSO policies, procedures, and PREA standards. Learning areas include the TCSO Zero Tolerance Policy, inmate and staff rights related to sexual misconduct, populations at high risk for victimization, sexual abuse dynamics and response, appropriate boundaries, effective communication with LGBTI inmates, and other topics. TCSO PREA staff will discuss current issues and trends, and case issues and general PREA questions are highly encouraged. This non-mandatory class is optional and does not fulfill the requirements of online new employee training or biannual mandatory refresher training.

Prerequisites: TCSO Corrections or Peace Officer.
Dress Code: Casual / Uniform.
Date: Jun. 18; Aug 2; Oct. 14
Tuition Fee: \$25 for outside agencies. Please see page 7 for registration information.
Note: Class hours will be from 1300-1700.

RADAR / LASER Certification
9 hours – Coordinator Jared Strawn

The purpose of this training is to ensure Peace Officers knowledge on the RADAR and LASER units as it pertains to identifying and describing instrument components, their functions, and the procedures for setting up, testing and operating the radar unit. This class will also ensure the officer has a working knowledge of the Texas Transportation Code, case law, citation notes and court testimony.

Students with a current Traffic Code book should bring it to class, otherwise an electronic copy is available online.

Prerequisites: TCSO Law Enforcement Bureau
Dress Code: Field / Physical
Dates: Jan. 18; May 23; Sep. 02; Nov. 15
Tuition Fee: \$25 for officers maintaining their license or attempting to re-activate their license, but not currently employed by the Travis County Sheriffs Office. See page 7 for registration information.
Notes: Class hours will be from 0700-1700.

RADAR Recertification
4 hours – Coordinator Jared Strawn

The purpose of this training is to allow Patrol Deputies to come in and recertify with RADAR.

Students with a current Traffic Code book should bring it to class, otherwise an electronic copy is available online.

Prerequisites: TCSO Law Enforcement Bureau
Dress Code: Field / Physical
Dates: Feb. 10; May 26; Jun. 23; Aug. 04; Sep. 15; Oct. 27
Notes: Class hours will be from 0700-1100.

Resilience

4 hours – Coordinator Luke Hatley

This 4 hour course will be held the second half of the day of Inmate Culture and will be more in-depth version of Resilient Road, for officers interested in a deeper look and practice than the introductory version in CO In-Service Stress Inoculation. Resilience is a combination of emotional and mental health. Mindfulness has been shown to greatly enhance mental and emotional strength and well-being. Mindfulness is defined as a moment-to-moment awareness of one's experience without judgment. Research has proven that it can significantly reduce stress; boost your working memory; have less emotional reactivity; have more cognitive flexibility; improve your counseling skills; and even increase satisfaction of your relationships.

Mindfulness also enhances self-insight, morality, intuition and fear modulation. Evidence also shows that mindfulness has numerous health benefits, including increased immune functioning, improvement to well-being, and reduction in psychological distress. In addition, practicing mindfulness appears to increase information processing speed, as well as decreasing task effort and having less thoughts that are unrelated to the task at hand. All in all, practicing mindfulness can increase the quality of life and career of law enforcement and corrections personnel.

Prerequisites: None

Dress Code: Casual / Uniform

Dates: Mar. 16; Jul. 05; Oct. 19

Tuition Fee: \$25 for outside agencies. Please see page 7 for registration information.

Note: Course hours will be 1300-1700 and is open to both Corrections and LE Personnel.

Spanish for Law Enforcement #2109

32 hours – Coordinator Sarah Garza

This 4-day course is designed to teach law enforcement, corrections officers, and other criminal justice professionals to use key Spanish words and phrases in circumstances involving the protection of life and property.

Prerequisites: Sworn Officers. TCSO Officers will have priority.

Dress Code: Casual / Uniform.

Dates: Feb. 14-Feb. 17 ;Mar. 07-10; Sep. 12-15; Nov. 14-17

Tuition Fee: \$50 for officers maintaining their license or attempting to re-activate their license, but not currently employed by the Travis County Sheriffs Office. See page 7 for registration information.

Note: This is a course requisite for those Peace Officers and Corrections Officers working toward their Intermediate Certificate. Class hours will be from 0800-1700.

Spanish for Law Enforcement #2111

Coordinator Sarah Garza

If a person is currently receiving Incentive Pay for being Bilingual and can successfully pass the test for Course #2109, they may do so in lieu of taking the classroom course. As a person who **tests out** spends no time in the classroom, the credit is submitted as zero hours. Contact the course coordinator to discuss documentation necessary to test out.

Prerequisites: TCSO Sworn Officers only.

Dates: Mar. 15; Jun. 22; Sep. 30

Special Investigative Topics #3232

8 hours – Coordinator Erica Peters

A review of child abuse, neglect, family violence, sexual assault and characteristics of sex offenders.

Prerequisites: None. Preference given to Peace Officers with a Basic Certificate or no certificate, and Peace Officers working toward their Intermediate Certificate.

Dress Code: Casual / Uniform.

Dates: June 27; Oct. 11

Tuition Fee: \$25 for officers maintaining their license or attempting to re-activate their license, but not currently employed by the Travis County Sheriffs Office. See page 7 for registration information.

Note: This is a requisite course for those Peace Officers working toward their Intermediate Certificate. This is a requisite course for those Peace Officers with a Basic Certificate, or no certificate, to maintain compliance with TCOLE mandates. Class hours will be from 0800-1700.

Suicide Prevention & Detection in a Jail Setting #3501

8 hours – Coordinator Chris Walsh

This course provides the student with an understanding of suicidal behaviors, signs/symptoms, assessments and proper management, and communication with suicidal persons in a jail setting.

Prerequisites: TCSO Corrections Officers.

Dress Code: Casual / Uniform.

Dates: Mar. 17; Sep. 21

Tuition Fee: \$25 for officers maintaining their license or attempting to re-activate their license, but not currently employed by the Travis County Sheriffs Office. See page 7 for registration information.

Note: This is a requisite course for those Corrections Officers working toward their Intermediate Certificate. Class hours will be from 0800-1700.

Taser X26P User Course – TCSO Staff Only
8 hours – Coordinator Jared Strawn

This course will cover the techniques for proper use and deployment of the TASER non-lethal electronic control device (ECD) and certification. This course will also include the X26P Conversion material. At the conclusion of training, students will be authorized to carry both the X26 and X26P.

Prerequisites: Law Enforcement Personnel, Law Enforcement Supervisor, Corrections Supervisor, Corrections Officer currently assigned as a Field Training Officer, or currently assigned to Transportation, Courthouse Security, CTAC, Hospital Visitation Unit (HVU), or CTECC.

Dress Code: Field.

Dates: May 04; Oct. 07

Note: Class hours will be from 0800-1700.

TASER X26P Recertification – TCSO Staff Only
2 hours – Coordinator Jared Strawn

This course will give the student a refresher on a few basics. It will cover ECD Smart Use Guidelines: Legal Update, Tactical Consideration Update, Medical and Safety Refresher and review current warnings. The student will also fire two live cartridges. Each Taser operator is required to re-cert yearly to maintain their certification.

Prerequisites: Licensed Peace Officer, Corrections Supervisor, Corrections Officer currently assigned as a Field Training Officer, or currently assigned to Transportation, Courthouse Security, CTAC, Hospital Visitation Unit (HVU), or CTECC having completed the TASER X26 User Course.

Dress Code: Field

Dates: Jan 12; Mar. 16; Jun. 9; Jul. 01; Sep. 28; Nov. 15

Note: **Equipment is limited. Students are encouraged to provide a Taser and holster for class.**
Each class is limited to 28 students.
Each date will consist of two classes: 0800 – 1000 and 1300 – 1500.

DPS - TCIC/TLETS Mobile Operator Training Course
8 hours – Coordinator Alan Hollenbeck

This course 8 hour course and is for employees that only need to do queries, not entries, CCQ or teletypes. This would include patrol units but not dispatchers, warrants or corrections officers. *****Please be advised that no new appointments will be accepted two months prior to the scheduled dates below*****

Prerequisites: None.

Dress Code: Casual / Uniform.

Dates: Apr. 22; Oct. 10

Tuition Fee: \$25 for officers maintaining their license or attempting to re-activate their license, but not currently employed by the Travis County Sheriffs Office. Please see page 7 for registration information.

Note: Class hours will be from 0800-1700.

Use of Force for Peace Officers #2107

16 hours – Coordinator Jared Strawn

This 2-day course will help students obtain a thorough understanding of statutory laws relating to the use of force; the terminology and concepts of force; post shooting reactions/responses; legal liabilities and other legal issues. The student will learn about current court decisions; laws concerning the use of force; when force is necessary; and the use of force continuum.

Prerequisites: Peace Officer.

Dress Code: Casual / Uniform.

Dates: Jan. 10-11; Sep. 26-27

Tuition Fee: \$50 for officers maintaining their license or attempting to re-activate their license, but not currently employed by the Travis County Sheriffs Office. Please see page 7 for registration information.

Note: This is a requisite course for those Peace Officers working toward their Intermediate Certificate. Class hours will be from 0800-1700.

Use of Force in a Jail Setting #3504

16 hours – Coordinator Luke Hatley

This 2-day course will help students obtain a basic understanding of statutory laws relating to the use of force; to provide county corrections officers with use of force models and use of force options; to increase the county corrections officer's knowledge of the causes of disruptive behavior and disturbances; provide information which will enable the jail administrator and officer to take appropriate preventive or remedial action to protect against potential civil liability.

Prerequisites: TCSO Corrections Officers.

Dress Code: Casual / Uniform.

Dates: Feb. 03-04; Nov. 21-22

Tuition Fee: \$50 for officers maintaining their license or attempting to re-activate their license, but not currently employed by the Travis County Sheriffs Office. Please see page 7 for registration information.

Note: This is a requisite course for those Corrections Officers working toward their Intermediate Certificate. Class hours will be from 0800-1700.

Verbal Judo

8 hours – Coordinator Christopher Walsh

In this course, students will learn how to achieve cooperation and break through uncertainty, confusion, anger, mistrust, and even prejudice. Employ empathy to stay engaged with people while maintaining self-control. Use words instead of actions to achieve goals. The Class will include a deeper look at Representation, Translation, and Mediation.

Prerequisites: This class will be open for LE and Corrections and Administration Staff.

Dress Code: Casual / Uniform.

Dates: July 15

Tuition Fee: \$25 for officers maintaining their license or attempting to re-activate their license, but not currently employed by the Travis County Sheriffs Office. Please see page 7 for registration information.

Note: Class hours will be from 0800-1700.

Firearms Courses

Basic Patrol Rifle – TCSO Staff Only

40 hours – Coordinator Range Master Anthony Hostetler/Jared Strawn

Students will acquire rifle marksmanship skills with emphasis on:

Use of Force Options	Weapon Maintenance	Zeroing
Transportation and Storage	Ammunition Characteristic	Marksmanship
Shooting and Moving	Magazine Changes	Use of a Sling
Rifle / Pistol Transitions	Weapon Malfunction Drills	Weapons Nomenclature

Prerequisites: TCSO Law Enforcement Deputies. TCSO Courthouse. TCSO C-Tac.

Dress Code: Field.

Dates: March 21-25, May 9-13, September 12-16, October 24-28

Note: This course is required for any personnel who carry a rifle as part of their daily duties. Class must be completed successfully before student will be authorized to carry a rifle. Class hours will be from 0800-1700. **Class limit is 12 students. Priority is given to LE. Students who are not (fulltime) LE must provide their own rifle.**

RDS Pistol Conversion-TCSO Staff Only

8 hours – Coordinator Range Master Anthony Hostetler/Jared Strawn

Pistol Conversion Course is required for those desiring to have a Red Dot Optic on their pistol. This course will focus on the fundamentals, quick sight acquisition, and threat discrimination. Student must pass a qualification course of TCOLE standards with 80% or better. The student must provide Duty Pistol (and 3 magazines) with approved Red Dot Sight (RDS) that is attached by approved means, and an approved holster that covers the RDS as made by the manufacturer. **Class limit is 07 students.**

Prerequisites: TCSO Employee

Dress Code: Field

Dates: February 3, April 21, July 14, October 3

Pistol Basics (Pistol I) - TCSO Staff Only

8 hours – Coordinator Range Master Anthony Hostetler/Jared Strawn

Pistol Basics is intended for those who score 80% or less on qualification. Focus will be on the fundamentals, draw from the holster, reloads and malfunction clearing. Student must show improvement and understanding of topics covered to receive TCOLE credit. This is not the yearly qualification. Priority is given to those who scored the lowest on their last qualification. **Class limit is 07 students.**

Prerequisites: TCSO Employee

Dress Code: Field

Dates: February 16, April 6, July 6, October 19

**New Gun Pistol Qualification
New Gun Rifle Qualification**

Staff who purchase a new Primary or Secondary handgun, Shotgun, or Rifle must qualify with that weapon prior to carrying it on- or off-duty. Staff who purchase a new weapon after attending In Service, or who purchase a new weapon with a significant amount of time before their scheduled In Service, may qualify during the monthly New Gun Qualification. **Class limit is 07 students.**

All new pistols must be 9mm. Staff who qualified previously in 2021 with a 40cal or 45cal will be allowed to continue qualifying with that same weapon.

Dates: February 23, April 27, June 22, August 24, October 4
Pistol qualifications will be held at 0900 and Rifle qualifications will be held at 1000.

Dates: January 19, March 16, May 18, July 27, September 21, November 2
Pistol qualifications will be held at 1300 and Rifle qualifications will be held at 1400.

(One each month except December, alternate months of time of day)

All range dates are included in the 2022 Monthly Planner. Registration for firearms training and qualifications will be made via the E-registration system by Supervisors.



MONTHLY PLANNER