



TRAVIS COUNTY SHERIFF'S OFFICE (TCSO) CLOSE PATROL

TCSO uses this form to inform Patrol Officers when residents in their patrol area will be out of town and to keep an eye out on their property. To prevent last minute issues/questions, please submit your form **at least 10 days in advance**.

Please save form to your computer/device and send as an attachment to TCSOClosePatrols@traviscountytexas.gov

Forms are required to be renewed every 30 days.

If you are unable to email this form, please fax it to the East Command @ 512.854.4874 or West Command at 512.854.9774; determine your location's jurisdiction [here](#). For after hours, on weekends or during county holidays please contact our Dispatch office at 512.974.0845 (select option 3) and they will complete the form for you over the phone.

TODAY'S DATE:

REPORTER:

REASON (vacation/work/neighborhood criminal activity)

HOMEOWNER'S NAME:

PHONE:

ADDRESS:

ZIP:

LIGHTS (on/off/timer):

GATE CODE:

EMERGENCY CONTACT NAME & PHONE:

START DATE & TIME:

END DATE & TIME:

VEHICLES (color/make/model/license plate):

PETS/ANIMALS (number/breed/ location):

AUTHORIZED VISITORS (include their vehicles):

REMARKS:

******* TO BE COMPLETED BY TCSO EMPLOYEES ONLY *******

CP #:

DISTRICT:

RECVD BY: